

# Position Description

Position Title: Building Attendant

Department: CRWC

Reports to: Parks and Recreation  
Director

FLSA Status: NONEXEMPT

**Position Summary:** Custodial work example and not limited to: floor, bathroom, shower stalls, classrooms, common areas, fitness center, pool areas and recreation support activities such as set up and clean up for events and programs. Snow shoveling in winter months, ability to lift 50 lbs., bending and twisting. Person must be motivated to work independently.

## Position Qualifications

### Education/Experience/Training

Education: High School graduate or GED Minimum 16 years of age.

Experience: Two years related experience. Moderate computer skills.

Certifications: CPR, AED and First Aid Certification

### Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Snow shoveling in winter months, ability to lift 50 lbs., bending and twisting.

While performing the duties of this job, the employee is frequently required to sit, talk or hear, stand, walk, use hands to finger, handle or operate objects, tools or controls and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl and taste or smell.

### Work Environment

*The above is intended to describe the general content of and requirements for the performance of this job. It is not intended to be an exhaustive statement of duties, responsibilities or requirements. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.*

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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